



BUDGET TRUCK COMMERCIAL MAINTENANCE

budgettrucksc@avisbudget.com

You can click on the email address or scan or click on the QR code

Mon – Fri 7:00 AM – 6:00 PM CST

Saturday 8:00 – 1:00 PM CST

*Emails received after hours will be responded to the next business day

- **Routine Repairs (Brakes, Mechanical Concerns)**
- **Preventative Maintenance (Oil changes)**
- **Tires (Low Tread) - Normal wear and tear - schedule the replacement**
- **Glass Replacement**
 - **Step 1: Email Commercial Maintenance at budgettrucksc@avisbudget.com (Preferred)*****
 - **Subject Line: (Company Name), Budget Truck Unit # (required)**
 - **Mileage:**
 - **Location: complete physical address**
 - **Driver name and phone number:**
 - **Concern or Issue:**
 - **Step 2: Budget will find best location to take care of issue.**
 - **Budget will reply with the repair location and PO# to pay for the repair**
 - **Step 3: Contact the recommended repair facility provided via email to make an appointment.**
 - **Identify yourself as a “Budget Truck Customer”**
 - **Provide PO# sent via email**

*** For a more timely response, email the maintenance team; if you need to speak to someone, **call 800-372-2414** and please make sure you have all vehicle information available when you call (**See Step 1 information**).

- **Key Replacement and Lockout Service**
 - For keys locked in the truck or lost, it is customer's responsibility to contact a local Locksmith or Pop-a-lock.

Please check the Maintenance Health of your Vehicles Daily!

- **Tires - Tread levels - Don't go below 4/32nds and monitor tire pressure.**
- **Oil change - Long Term Rentals - If in rental vehicle for 3 months or 6,000 miles.**